

Colin Everett
Returning Officer
Swyddog Canlyniadau



To all Town and Community Council Clerks

Our Ref/Ein Cyf: LGE 2017
Date/Dyddiad: 7 November, 2016
Ask for/Gofynner am: Lynn Phillips
Direct Dial/Rhif Union: 01352 702329
Email /Epost: lyn.phillips@flintshire.gov.uk

Dear Clerk,

Town and Community Council Elections 2017

As you are aware the next elections are due to be held on 4 May 2017 (on the same day as the County Council elections).

It is important that your Council is aware of and considers these elections when setting its precept. The Council will need to ensure that there are sufficient funds to cover the full cost of the elections (in the event that the Community Council elections are held on their own), whether the election is contested or not.

To give you some guidance on setting the precept the **estimated costs** of the elections are set out below. These are not definitive costs, as the following are unknown at this stage - ballot papers, hire charges for the polling station, count fees and stationery. They are however based on recent by-elections. Should the relevant seat on the County Council be contested, some costs will be shared between the County Council and your Council, thus the cost to your Council will be less.

Estimated cost per Community / Town or Community / Town Ward

Up to 1,000 electors	£1700
Up to 2,000 electors	£2500
Up to 3,000 electors	£3500
Up to 4,000 electors	£4500
Over 4,000 electors	£5500

Please bear in mind that these are not accurate figures, the actual cost may be lower or higher.

Should the Community / Town or Community / Town Ward be uncontested then a charge of £135 per electoral area will be levied.

Electoral Services Office,
County Hall, Mold. CH7 6NB
www.flintshire.gov.uk
Swyddfa Gwasanaethau Etholiadol, Neuadd
y Sir, Yr Wyddgrug. CH7 6NB
www.siryfflint.gov.uk



The Council welcomes correspondence in Welsh or English
Mae'r Cyngor yn croesawu gohebiaeth yn y Gymraeg neu'r Saesneg

Casual Vacancies

Where a casual vacancy in the office of councillor occurs within six months before the day on which the councillor whose office is vacant would regularly have retired, an election is not to be held to fill the vacancy, except where the total number of vacancies exceeds the total number of members. Where an election is not held, the vacancy is to be filled at the next ordinary election.

On that basis, as all Members stand down on the fourth day after the day of the election, the date of retirement would be Monday, 8 May, 2017 with the six month period beginning on **Tuesday, 8 November, 2016**.

Returning Officer

I am the Returning Officer for all local government elections within the County of Flintshire. However all notices in connection with elections should be addressed to myself, but sent for the attention of Lynn Phillips, Deputy Returning Officer, Electoral Services, County Hall, Mold. CH7 6NR

Election Timetable

Please find enclosed a election timetable for next year. This is a statutory timetable and the only date that will change is that the Notice of Election will be published earlier on 17 March to allow for a longer nomination period. Therefore, the nomination period will be from 20 March 2017 until 4pm on 4 April 2017.

If you have any queries regarding these issues, please contact Lynn Phillips on the above telephone number or by email.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lynn Phillips', with a horizontal line underneath.

Returning Officer